LEWISTON-AUBURN 911 COMMITTEE

MINUTES

Date: Thursday, October 15, 2026

Time: 0800

Location: Emergency Operations Center, Auburn City Hall

Roll Call:

Present- Chief Robert Chase, Chief Mark Caron, Councilor Kelly Butler, Finance Director Tracy Roy, and Citizen-at-large Liz Allen.

Not Present- Chief Carly Conley, Chief Jason Moen, Councilor David Chittim, and Patricia Mador, Esq.

Staff- Director Tim Hall, IT Director Drew McKinley, and Operations Manager Mark Cayer.

Secretary- Mark Cayer

Guest(s)- Lieutenant Derrick St. Laurent

Meeting called to order by Lewiston Auburn 911 Director, Timothy Hall at 08:01.

Approval of Minutes:

- Motion to approve the September 17, 2026, meeting minutes was made by Chief Chase. Motion seconded by Liz Allen.
- All in favor. Motion passes.

Executive Session:

- N/A

Financial Report:

FY 2027 Budget Report

- Director Hall reviewed the FY 2026 year to date budget. He stated the target is 25% and the agency is currently sitting at 23% so things look well.
- Motion to approve the FY 2026 budget report made by Chief Chase. Motion seconded by Director Roy.
- All in favor. Motion passes.

Director's Report:

General Updates

- Director Hall reviewed the call statistics.
- He informed the Committee of the new AED registry program and that keeping the list current falls to the PSAP Directors. Director Hall inquired if there was interest from the fire departments with helping to verify information during regularly scheduled inspections. Both Chief Chase and Chief Caron offered this assistance.

Other Business

9-1-1 Center Relocation

- Director Hall informed the Committee that the work is continuing and at a rapid pace. There is still not firm relocation date but it likely will be sometime in the first half of November.
- The HVAC system was being installed during this meeting on the roof and the generator will be placed next Wednesday.
- Most of the major components that the agency was waiting on have arrived such as the generator and UPS battery backup.

IT Director's Report

- N/A

Operations Manager's Report:

- Operations Manager Cayer updated the Committee that the agency is in the final stages of the interview process and it is a promising pool of applicants.
- The agency successfully passed its annual CALEA web-based assessment.

Next meeting:

- The next meeting will be November 19, 2026 at 08:00.

Public Comment:

- No public comment.

Adjournment:

- Motion to adjourn made by Chief Chase. Seconded by Liz Allen.
- Meeting adjourned at 08:18.